

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
**Website: [chilton.govoffice.com](http://chilton.govoffice.com)**

Regular Meeting  
January 11, 2023  
Minutes

Community Room  
Stanton Place

Vice-Chairman Mike Kasper called the regular meeting of the Housing Authority of the City of Chilton to order at 8:10 a.m.

1. Roll Call – Mike Kasper, Dean Gebhart, Ken Weber Present. Mary Pagel absent. Colleen Connors present as recording secretary. Also in attendance was Peggy Loose.
2. Minutes – Weber moved to accept the minutes of the regular November, 2022 meeting as submitted. Motion seconded by Gebhart and carried.
3. Audience Participation: Peggy Loose announced that she rescinded her application for the Executive Director position effective December 27, 2022.
4. Executive Director's report
  - a. Financial – Balance in checking as of 1/1/23 is: \$72,403.16  
CFP: \$83,161.00; Savings Account: \$2,135.45; Non-Federal Checking Account  
Balance: \$27,017.07; Operating Reserve: \$37,669.45
  - b. Status of apartments: Stanton Place: 32 units occupied, Eighteen (18) names on the waiting list. Family - 11 units occupied — 1 pending; Eleven (11) names on the waiting list.
  - c. Invoices and other transactions are as follows: December invoices in the amount of \$17,628.59 were reviewed and approved and January invoices to date in the amount of \$25,769.93 also approved. Deposits for December - \$18,959.47  
January deposits to date - \$18,235.32
5. Old Business – none
6. New Business
  - a. November financials and FYE 23 audit reviewed
  - b. Request from Meals on Wheels discussed. We have been asked to house the program for approximately 18 months while construction/remodeling is taking place at the City Hall location. The board agreed that we could accommodate the request for a nominal monthly fee. Connors will contact Kathy Groeschl.
  - c. Repositioning update – the consultant has been hired; initial conference call with WHEDA has been scheduled for February.
  - d. Public Hearing – Connors informed the Board that the Public Hearing for the annual plan is scheduled for February 8.

Meeting adjourned at 9:30 a.m.

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Colleen Connors, Executive Director

Dated: January 13, 2023